



# THE AMERICAN LEGION DISTRICT / COUNTY / ZONE IRS INCLUSION LETTER

Date

Format: MM/DD/YYYY (select date by clicking inside box)

The undersigned, a duly authorized officer of

( LEGAL NAME OF DISTRICT / COUNTY / ZONE )

District/County/Zone No.

Department of

( STATE )

does hereby authorize the National Organization of The American Legion to include it in its application to the Internal Revenue Service for a group exemption letter so that this Post may be exempt from the payment of Federal Income Tax under the provisions of Section 501 (c) (19) of the Internal Revenue Code of 1954, as amended. The National Organization of The American Legion can remove the subordinate from the group exemption letter for not complying with the revenue procedure. ***Please attach a copy of the e-mail or letter from the Internal Revenue Service indicating your assigned EIN#.***

## EMPLOYER IDENTIFICATION NUMBER (EIN)

Complete the **required** fields below:

### IMPORTANT INFORMATION

This form is not required on an annual basis and should only be submitted for the reasons below:

- (1) No IRS Inclusion Letter listed on myLegion (view under Attached Files)
- (2) Obtained new EIN Number due to becoming incorporated with your state Secretary of State's Office
- (3) Revoked, reinstated by IRS, needs tax-exempt status
- (4) New district/county/zone that needs tax-exempt status

**NOTE:** If you just need a **Tax Inclusion Letter**, contact the Legal Office at [Legal@legion.org](mailto:Legal@legion.org)

Officer First / Last Name - printed

Officer Title

Officer - signature

Phone No.

Email Address

Mailing Address

City

State

Zip Code

## SEND FORMS TO:

The American Legion

Attn: Legal Office

PO Box 1055

Indianapolis, IN 46206-1055

Email: [Legal@legion.org](mailto:Legal@legion.org)

Revised: MAY / 2024