Post \_\_\_\_\_\_ Meeting

**Commander:** (1 rap of gavel) “The meeting is about to come to order, Officers take your stations.”

**Commander:** “Sgt-At-Arms, are the doors closed?”

**Commander:** (3 raps of the gavel) “The colors being in place, Hand Salute…..Two.” (some may advance the colors and the commander will say “Hand Salute” and after posted, say “Two”.)

**Commander:** “The Chaplain will offer prayer.” (Uncover)

**Commander:** (Remain uncovered) “Resolution 288, adopted at the 67th National Convention, calls for designating a POW/MIA Empty Chair at all official meetings of The American Legion as a physical symbol of the thousands of American POW/MIA’s still unaccounted for from World War II, the Korean War, The Vietnam War, and more recent conflicts. Accordingly, we will place the POW/MIA flag on the Empty Chair…a reminder for all of us to spare no effort to secure the release of any American prisoners from captivity, and the repatriation of the remains of those who died bravely in defense of liberty, and a full accounting of those missing, Let us rededicate ourselves for this vital endeavor! The POW/MIA Chairman will place the POW/MIA flag on the Empty Chair and the Sgt-At-Arms will light the “Candle of Vigilance.”

**Commander:** “Please join me in reciting The Pledge of Allegiance.”

**Commander:** (Cover)……….”Join me in reciting the preamble of the Constitution of The American Legion slowly and in unison:

For God and Country, we associate ourselves together for the following purposes:

To uphold and defend the Constitution of the United States of America;

To maintain law and order; to foster and perpetuate a one hundred percent Americanism;

To preserve the memories and incidents of our associations in the ALL Wars;

To inculcate a sense of individual obligation to the community, state and nation;

To combat the autocracy of both the classes and the masses;

To make right the master of might; to promote peace and good will on earth;

To safeguard and transmit to posterity the principles of Justice, Freedom and Democracy;

To consecrate and sanctify our comradeship by our devotion to mutual helpfulness.”

**Commander:** (1 rap of gavel) “I now declare this meeting of the Post \_\_\_\_\_, The American Legion, Department of Indiana, regularly convened.”

**Commander:** “Would the Sergeant-of-Arms please come forward to introduce our guest(s).”

**Commander:** “Would the Adjutant please conduct a roll call of Officers.”

**Commander:** “Would the Adjutant please come forward and present the minutes of the previous meeting.”

**Commander:** “Would the Finance Officer please come forward and present the finance report.”

**Commander:** Committee reports, Committee Chairman wishing to make a report are to come forward and form a line (**or, Commander or Adjutant can call each one individually to give report from the floor)**

**Commander:** “Sick Call and relief and employment:”

**Commander:** “Unfinished Business”

**Commander:** “New Business”

**Commander:** “For the good of The Legion” ….(guest) **NO MOTIONS**

**Commander:** “Is there any further business to come before this meeting? If not, the Chaplain will lead us in a memorial service.” (3 raps of the gavel) (**Uncover)**

**Commander:** (Cover)…. “Until we meet again, let us remember that our obligation to our Country can be fulfilled only by the faithful performance of all duties of citizenship.

Let service to the community, state and nation be ever a main objective of The American Legion and its members.

Let us be ever watchful of the honor of our Country, our organization and ourselves, that nothing shall swerve us from the path of Justice, Freedom and Democracy.”

**Commander:** “Will the POW/MIA Chairman remove the POW/MIA flag and the Sgt-at-Arms extinguish the Candle of Vigilance.”

**Commander:** “The Flag of our Country in place, Hand Salute…..Two.”

**Commander:** “I now declare this meeting of Post \_\_\_\_\_\_, The American Legion, Department of Indiana, adjourned.”

(1 rap of the gavel)