

FYI wherever you are staying, here are your protocols as is related to COVID as well as check in & out times, etc. Please be respectful of others.

- Check-in time at the **Columbia Club** is **3:00 PM EST**. Should you arrive before this time your room is not guaranteed to be ready. **Check-out time is 11:00 AM or before.**

When checking into the hotel, please do not use a debit card for incidentals as a monetary hold will be placed on this card until check out; recommend using a credit card.

Please visit: [Welcome - The Columbia Club \(columbia-club.org\)](http://columbia-club.org) to review protocols and elevated practices (if any) in response to the COVID-19 pandemic for the Columbia Club. Thank you for choosing the historic Columbia Club; a distinguished tradition since 1889. The Clubhouse & all guest rooms are smoke-free.

Club House Dress Code is business casual. Clothing should be neat, clean, and in good repair. Ripped or torn clothing will not be permitted. Sandals and ball caps are not to be worn in the common areas of the Clubhouse except when appropriate for a Club event.

- Check-in time at the **Hilton Indianapolis** is **4:00 PM EST**. Should you arrive before this time, your room is not guaranteed to be ready. **Check-out time is 12:00 PM EST or before.**

When checking into the hotel, please do not use a debit card for incidentals as a monetary hold will be placed on this card until check out; recommend using a credit card.

The Hilton Indianapolis is committed to providing you a safe and relaxing hotel stay; for information about their initiatives related to COVID, please click here: [Hotels Downtown Indianapolis | Hilton Indianapolis](#)

- Check-in time at the **Sheraton City Centre** is **4:00 PM EST**. Should you arrive before this time, your room is not guaranteed to be ready. **Check-out time is 12:00 PM EST or before.**

If you secured your room with a credit card, a one night's deposit may have been charged. When checking into the hotel, please do not use a debit card for incidentals as a monetary hold will be placed on this card until check out; recommend using a credit card.

The Sheraton has implemented a variety of new protocols and elevated practices, in response to the COVID-19 pandemic along with keeping their high standards of cleanliness and commitment to providing excellent service. They have also made a few adjustments to the services, amenities, and facilities. For more information, please click here: [What to Expect in the Age of COVID-19 | Sheraton Indianapolis City Centre Hotel \(marriott.com\)](#). Due to COVID, the Sheraton Club lounge is not open. Additionally, Valet services are suspended at this time.

Safe travels and we will see you in Indianapolis!

Regards,



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