

## REQUEST FOR CEREMONIAL RIFLE(S), AMMUNITION OR EQUIPMENT

In order to request ceremonial Post rifle(s), ammunition or surplus military equipment complete this form and forward to your Department Headquarters, attn: Department Adjutant. Your Department Headquarters will forward the completed and approved form to the National Security Division Director at the Washington DC American Legion office. Please note that only a Post Commander or Post Adjutant may request ceremonial rifle(s), ammunition or surplus military equipment.

Any request granted will be granted on a one-time basis for a given quantity. Additional orders will require a new authority and a new authorization. Request will be given with the caveat that all items requested will be used specifically for Post activities.

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**FILL OUT FORM COMPLETELY AND FAX OR MAIL TO YOUR DEPARTMENT HEADQUARTERS**

Post Information

Post Number \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Contact Person \_\_\_\_\_

Member I.D. # \_\_\_\_\_

Telephone # \_\_\_\_\_ Evening \_\_\_\_\_

Email \_\_\_\_\_

Rifle/Equipment Requested \_\_\_\_\_

Quantity \_\_\_\_\_

Ammunition/Clips Requested \_\_\_\_\_

Quantity \_\_\_\_\_

Storage Procedures: \_\_\_\_\_

Signature \_\_\_\_\_

<u>DEPARTMENT USE</u>	<u>FOR OFFICE USE ONLY</u>	<u>NATIONAL USE</u>
<input type="checkbox"/> Recommend Approval <input type="checkbox"/> Recommend Denial	<input type="checkbox"/> Approved <input type="checkbox"/> Denied	
_____ Department Adjutant	_____ Director, National Security Division	