



National Liaison NOTES

News and updates from the National Headquarters.



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This is the October edition of "News and Updates" bringing the latest" information and updates to all National Officers and Detachment leaders.

Fall National Executive Committee Meeting

FALL NEC – The fall National Executive Committee meeting will be held, October 13-14, 2012 at the downtown Sheraton Hotel, Indianapolis, Indiana. In conjunction with this NEC meeting, the Detachment Commander Conference will be conducted on Saturday, October 13, 2012. All Detachment Commanders attending are requested to attend the joint General Session with the NEC on Saturday for approximately an hour before recessing to your training conference. Detachment Commanders will convene for this session in the Meridian Ballroom same room after recessing of the opening General Session. Conference agenda's have been emailed separately. Just a reminder – the Sheraton Hotel is a non-smoking facility.

NEC AGENDA – The agenda for this meeting of the National Executive Committee meeting is similar to past meetings, however, please use the agenda in your packet whenever you register. Please pay particular attention to the times, room assignments, and changes to the general meeting agenda. We will be starting the general session on Saturday at 8:00 am and will reconvene later that day at 2:30 pm in the afternoon for special presentation from Mr. Joe March, Director of Public Relations, The American Legion National Headquarters. You don't want to miss it. Also, we will be receiving donations for the Child Welfare Foundation as well as the National Emergency Fund. We will also conduct an early memorial service on Sunday in the General Session Ballroom (Meridian Center) starting on Sunday at 7 am. The NEC General Session on Sunday will begin promptly at 8:45 am. Again, check your final agenda inside your NEC packet.

NEC MEETING AGENDA TIMES - We expect a full house at the Sheraton as well as downtown Indianapolis this particular weekend. There will be other American Legion meetings at the Sheraton Hotel during the same time the Sons are meeting, so expect congestion. Please pay particular attention to meeting times and locations. See your agenda.

NEC REGISTRATION – Registration for the NEC meeting will be conducted on Friday starting from 2-5 pm and again on Saturday morning starting at 7:15 am. We need everyone attending any of the SAL meetings to register. Please check your information on the sign in sheets at the registration table. Read all your information carefully as we have many incorrect mailing

addresses as well as email addresses. Our office area is located in the Board Room, street level of the Sheraton. If you have business or questions, please stop by. If not, kindly enjoy the amenities of the hotel and city as our office area is busy and congested. It is definitely not an area to camp out. Your patience and cooperation is appreciated.

NEC UNIFORM & DRESS CODE (FALL NEC) – The uniform for the upcoming NEC will be business casual on Friday and Saturday. The wearing of the SAL blue pull over shirts is desirable if you have them. Sunday's uniform will be suit, coat and tie for all sessions. Just a reminder – the red name badges should be worn on suit or sport coat jackets and only during official meetings. Professionalism at National meetings is consistent with offices held and responsibilities to the organization.

NATIONAL EMBLEM SALES – National Emblem Sales will be present at the Sheraton Hotel during the SAL meetings on Saturday morning, October 13th from 7 am to noon. Many Son's items will be available plus the making of name badges while you wait.

DETACHMENT COMMANDER'S BREAKFAST – For those attending the fall National Executive Committee meeting, there will be a Breakfast event on Sunday morning, October 14 at the Sheraton Hotel, 21st Floor starting at 7:30 am. Price of tickets is \$12.00 per person. Please obtain your ticket early during registration as a first come first serve basis. Due to the overwhelming attendance tickets will be at a premium. You must have a ticket to attend this event.

General Information

SUBSCRIPTION – THE AMERICAN LEGION MAGAZINE – All members of the SAL can subscribe to The American Legion Magazine for 12 issues for only \$6.00 per year. Readers can enjoy articles about foreign affairs, ordinary citizens accomplishing extraordinary things, military valor, veteran's health care, history, etc. Keep up to date with programs of The American Legion and items of general interest. Send a check or money order for \$6.00 along with your complete name, address, date of birth, phone, email and SAL ID number to: The American Legion, Data Services – N0808, Magazine Non-Member Subscriptions, PO Box 1954, Indianapolis, IN 46206.

RENEWAL POSTCARD SCHEDULE AND MAILING (2013) – The mailing of the first SAL renewal postcard for the 2013 membership year has been processed and mailed on October 1st to all SAL members whose record at National Headquarters shows unpaid for 2013. Over 302,000 postcards have been mailed for this renewal notice. A follow up postcard mailing will be sent in January and in April of 2013. Just a reminder, these mailings are made in conjunction and subsequent to membership target dates. Therefore, please follow these membership target dates closely. Above all, "transmit", as many Squadrons hold membership. This saves the organization considerable dollars in postage costs. All three mailings will be made usually within a couple of days following the target in that respective month of mailing. The membership target dates are posted on the SAL web page at (www.legion.org/sons).

SAL 'HONORARY LIFE' CODE – Honorary life is something that can be awarded by a Squadron/Post to an individual for a specific deed or act. He must be an existing SAL member and eligible for membership in accordance with the established eligibility criteria as outlined in the

SAL National Constitution. Do not confuse this with any Detachment life programs. This information is listed in the 2012 edition of the Administrative Manual (page 34). This is only a Squadron/Post award, where authorized. To report this information, you can submit a member data form and mark the appropriate block "Honorary Life". The record will be coded at National Headquarters. When the annual membership cards & registers are printed, a code "H" will appear on the membership register that denotes "Honorary Life". Older versions of the member data form do not contain this block. In that case, just write on the form wherever space is permitting. Squadron/Post Adjutants should sign this form to confirm this status.

NATIONAL UPDATE NEWSLETTER - The fall edition of the National Update newsletter is scheduled for November 2012. The Chairmen responsible for articles should already have those to the Editor.

NATIONAL OFFICER VISITATIONS – Just a reminder that all National Officer Visitation request forms need to be signed and are due to National Headquarters no later than October 31, 2012 for the ensuing year. This is outlined in the SAL Administrative Manual on pages 13 and page 20. Last year, we accepted many late requests, but should not have. Those submitting late may be considered, however, will not have priority on any scheduling.

ADMINISTRATIVE MANUAL 2013 – The new 2013 SAL Administrative Manual is being assembled and finalized. We expect to have this publication printed and shipped to all the SAL leadership in December of 2012. A copy of this publication will be mailed to each Department Headquarters as well as being listed under publications on the SAL web page when the site is up and running.

DATES OF BIRTH INFORMATION - The capturing and collecting of date of birth information for the National records of our members has been a slow process. This program is outlined in the 2012 Administrative Manual, page 32. This information is contained on the membership register for every member of the Sons. Many Squadrons throughout the Country have not submitted this information accordingly. The information is needed for demographic needs as well as future actuarial studies used for insurance plans, etc. The information can be submitted accordingly by postcards, date of birth form (page 47 of the Admin Manual), member data forms, or online at www.legion.org/sons in the change of address area in the section marked on the web page when functional. Detachments are encouraged to pass this information on to all Squadrons and members during scheduled Conferences and Sons meetings.

MEMBERSHIP TARGET DATE – The next membership target date is October 17, 2012 – 25%.

NATIONAL CONVENTION MINUTES – The National Convention minutes (Indianapolis, IN) have been completed and emailed electronically to all members of the National Executive Committee, Commission/Committee Chairmen, and Detachment Adjutants. Hard copies were not mailed. We will have a few limited copies (hard copies) available during the fall meetings, if needed.

Future Dates

Fall NEC & Detachment Commanders Conference

Membership Target Date 25% (2013)

Membership Target Date 35% (2013)

Membership Target Date 45% (2013)

Membership Target Date 60% (2013)

Membership Target Date 75% (2013)

Washington Conference

Membership Target Date 80% (2013)

Membership Target Date 90% (2013)

Spring NEC & National Management Institute Training

Membership Target Date 100% (2013)

Veterans Assistance Day

Membership Target Date 105% & Delegate Strength Target

National Convention (Houston, TX)

Fall NEC & Detachment Commanders & Adjutants Conference

October 13-14, 2012

October 17, 2012

November 15, 2012

December 12, 2012

January 16, 2013

February 13, 2013

February 24-27, 2013

March 13, 2013

April 10, 2013

May 4-5, 2013

May 8, 2013

May 18, 2013

July 24, 2013

August 23-25, 2013

October 12-13, 2013

